



Salisbury Library Board Meeting June 15, 2026

Board Members Present: Alison Metcalfe, Gay Truax, Janet Mosurick, Chris Naylor, Deb Brighton, Lisa Durst

Library Director Present: Alissa Shethar

Board Members Absent: Kathy Clarke, Samantha Smith, Kate Williams

Call to Order at 5:07pm

Secretary's Report

- Discussion about changes Alissa submitted regarding: summer reading challenge and EV charger changes.

*****Alison motioned to approve the May meeting minutes with corrections. Unanimously approved.**

Treasurer's Report

- Fundraisers - Books & Bake sale \$1062.31 and Debbie Smith \$100
- Paid deposit for Branbury Pavilion for Labor Day Clif Event
- Refund check for recalled AC still waiting for
- Need to get final Payroll info in order to close year end

*****Janet motioned to approve Budget Report. Unanimously approved.**

Library Director's Report

- Alissa has been cataloging leather bound Beasley books and Travis has been shelving. There are several leather bound titles which will replace current books..
- Summer reading challenge for kids and adults. Prizes for each. Bingo card made for adult reading challenge.
- Sustainable Library Policies - No Idling, No Smoking and a few others follow policy; nothing controversial. If policy needs to be discussed or might be controversial, it will be sent out for a vote.
- Sustainable Library Policy: "Operations and Maintenance Policy", sent out and discussed at previous meeting, was put up for a vote. Janet motioned to approve the "Operations and Maintenance Policy". Unanimously approved.

*****Gay motioned to approve Library Director's Report. Unanimously Approved.**

OLD BUSINESS

- **Beasley book sale report** - generous donations were made. All remaining books are gone.
- **Annual appeal letter**- letter was approved at May's board meeting; updated with the new logo. Need to make 570 copies of annual paper letter and of the survey. Chris volunteered to make the copies while Alison is out of town in order to get them out the first of July.
- **Communications report** -
 - New logo has been chosen, winner received prize and follow up publicity has been posted on FPF, Social Media and Website (thanks to Maple Meadow Farm and Blue Ledge Farm for their donations for the prize mentioned in posts). Lisa will work on press release for Addison Independent regarding Logo.
 - Increase of communications in FPF, flyers posted more places and yard signs used for Books and Bake sale.
- **Newsletter** - decided to use MailChimp vs Kit, more user friendly and current number of email addresses, \$13/month. Lots of positive feedback for the first one. July edition will go out after 4th of

July. Timeframe to submit - all information needs to be submitted to Lisa by June 30. Draft will be forwarded to Alissa who will pull together and send out on July 6.

- **Artist Show Report** - Alissa commented that art shows have been wonderful. People have come to library who have never been to library before because of the art show.
- **125th Anniversary of Library Celebration** - discussion of celebrating the library's 125th anniversary was discussed, but then decided to be tabled until next month as New Business.

NEW BUSINESS

- **Gratitudes** - Lisa for newsletter. Alissa for organizing everything that had to do with Beasley sale.
- **Fundraiser subcommittee report** - discussion of logo swag for sale; further discussion tabled until July.
- **Dinner Club** -
 - Gay mentioned that she had a lot of theme ideas for the dinner club; should include all skill levels, allow for socialization, take place the 3rd Thursday of the month and probably cap at 14 people based on the room.
 - The first theme will be "Charcuterie Board" and will take place Thursday, July 16th.
 - Requested a need for the library to "seed" the first event and asked for \$100-200. Alissa said that she will willing to use the Program money to seed this. It is thought to charge each participant \$15 to recoup the money. Going forward it should pay for itself. ******Lisa motioned to use \$200 to seed first Dinner Club Event. Unanimously Approved.**
 - Name for the club was discussed. Options thinned down to: Salisbury Sweet & Savory Society, Salisbury Books & Bites, Salisbury Friends, Food, Fact & Fiction, Salisbury Plates & Pages. Gay will settle on the final decision.
- **EV Charger** - 1 estimate, there will be a bigger gap between grant and electron estimate, a clear prevention to Select Board will be made (Alissa and Alison). In addition, Alissa is also working on electric bike program in July, disability discussion in August.
- **Renovation-**
 - Working ground up - starting in the basement
 - New supports installed for where the lift will be installed
 - Footings for ramp have been installed. Bottom 1/2 step removed to put in footing; had to move out a boulder. Steps come out a little further than anticipated
 - Framing for bathroom and for lift has been started.
 - Heat Pump - discussions going back and further, making sure everything matches
 - Project manager left
 - Ceiling and hose got more expensive - \$14K - needs to be revisited
 - Subcontractor getting in Paperwork
 - Grand for flooring, Silver Maple missed the date, Deb got 2 other bids, go with lower but has to do after everything else is complete.
 - Cabinets in Kitchenette - Gay and Chris will help find a good solution, Deb will send measurements of that section to them
- **Iron Sink** - might be worth \$200, need to clean and advertise
- **Library Survey** - Alissa is going to work on reformatting and get final to Chris to copy before Alissa leaves for vacation
- **Church Events** - July 4th Ice Cream Social, probably don't have to do much, maybe move some of the books as people use kitchen and bathroom. Library will not be open on 4th of July. Re-roofing in Sept. we will wait and see if there will be any requirements for us at that time.
- **PCP schedule** - decision was to change library hours for summer - closed on Saturday and open Sunday 1-4pm through the months of July and August.

Janet motioned to adjourn at 7:12pm. Unanimously approved.

Next Meeting: Monday, July 20, 2026

Respectfully submitted, Lisa Durst (substitute for Samantha Smith)

June 15, 2026 Library Director Report

Library goings on— Some great events early this month—a terrific, well-attended closing event for artist Debbie Smith, and a great opening for my daughter—The Art Exhibits are a great bonus for the library. We hosted a meet and greet for Hannah Sessions and Dino Jandric had his first evening as Tech Guru- he's wonderfully enthusiastic. We had a fun class on Nature Drawing by the **Champlain Basin Program**, and learned a lot about local river basins while we drew. Please check out the free materials they left us. And... Travis and I have put in many hours cataloging Jack Beasley's collection of leather-bound classics and shelving in the library and out in the pods. They are a wonderful addition.

Graduation! I graduated with my certificate in Public Librarianship, and had a great day at the Vermont Library Association annual conference. Picked up some good swag and free books to give away to little ones.

Jack Beasley Books and Bake Sale

You've heard—it went VERY well—and we raised almost three times our goal. Big thanks to everyone who baked and helped, esp. Lisa for the fabulous board, and for schlepping the books.

Grants and Reporting

While we didn't get the **T-Mobile** grant, we did get the **VT Lib Summer Programming Grant** (still waiting for the \$\$), a **Pilcrow Grant** for children's books, and a **CLiF Grant** to do a summer children's author event and give away free books at Lake Dunmore. The Pilcrow books are on their way, and the CLiF event is scheduled for Labor day weekend, with Doug Wilhelm.

We are required by our two big grants to have some **sustainability programming** (which we've started) and a **community conversation on disability**, which I am planning for August.

Annual Appeal, Survey, and Newsletter

We are hoping to put out a **survey** with the Annual Appeal this year and a draft is coming to you with this report. Surveys are a good way to learn more about your community's needs, to remind folks of what you have and do as a library, and to build trust. This one is meant to be friendly and short! Feedback

welcome. Thanks also go to Lisa for drafting the **first SFPL Newsletter** which went out two weeks ago- let us know if you didn't get it, and what you think. We've actually gotten several requests by people who didn't get it and want to.

Programming

Summer Reading Challenges - not just for kids this year! We have two challenges for kids, the **Unearth a Story** challenge (for a creemee) and an Addison County challenge (which gets the young person free admission to **Field Days**). (By the way, Addison County Librarians are hosting a table at Field Days this years to promote libraries and reading! I will be there.) Also, we have a summer reading challenge for adults, prizes yet to be determined- let me know if you have some ideas.

Veggies

Yes they are coming! Late start to the season due to late spring.

New things

I have checked out **temporary collections** from VTLib, which our library will have for three months at a time. Our first sets will be (the expensive) decodable books, which are popular with homeschool parents and families with under fives, and a set of children's picture books on the immigrant experience. This summer has a star-studded schedule of **New Fiction Releases**- some of which we have just gotten in.

Finally: We should do something special to celebrate our 125th Birthday!