

11/17/25 Library Director's Report

Library goings on: We ...have ...moved! And what an incredible volunteer effort- I never imagined we could do so much so quickly. There is still work to be done, moving more fiction down to the library, 'shelf reading' everything, and taking those red dots off. But over all, we have a cozy new library, and I can find almost anything for ILL. A-Maaaaz-ing, and thank you, all!

I am sorry I am missing this meeting- but schöne Grüße aus Berlin. Berlin is many things, but it is certainly a city fully of BOOKS, where everyone everywhere seems to be reading.

Grant writing:

- We have been awarded the **ILL Courier grant** for 2025-26, which is great, because we really USE this service!
- I am working on the accessibility grant, which is due in December.
- No word yet on **"Infinite Sums"** grant.

Programming:

- **Bring your own Device Tech Nights** with Louis continue- and they are fun!
- We are hosting John Aberth on December 11th, who will be talking about his book **Bringing up Beaver**.
- Mirjam Brett will be doing a **Mini-terrarium workshop** on December 13th at 10 am.
- Beate Ankjaer-Jensen will be offering a **Stop the Bleed** workshop January 10th, showing us emergency first aid.
- We have not seen the **storytime** groups since the move. Stephanie LaFountain has been by, and would like to start up **crafternoons**, perhaps on Tuesdays?
- We also have a **new writer's group** that wants to meet at the library on Tuesday evenings.

Sustainable Libraries Certification Program

We've been given a grant by the Vermont Library Association to participate in this certification, which will cover all of our costs. We've been partnered with the Charlotte Library, which is great as they are on the smaller side. I met with their library director to go over the requirements and hear how this program benefited their library, which was all very impressive. **The certification usually takes about two years, NOT one month, as it was recorded in last month's minutes!** I am very much looking forward to this program, though it will take time, especially as I am still getting my library certification.

Internet security

I've had to put this on the back burner- interrupted by the move! But hope to get back to developing a policy for our library.

**Salisbury Library Board Meeting
November 17, 2025**

Board members present: Alison Metcalfe, Deb Brighton, Kathy Clarke, Chris Naylor, Janet Mosurick, Kate Williams, Sam Smith, Gay Truax

Staff absent: Alissa Shethar

Guest present: Willie Jansen

Call to Order 5:08 pm

Secretary's Report: Minutes for 10/20/25 to be recorded & posted. Motion to approve by Janet, seconded by Kathy, approved unanimously.

Treasurer's Report: Alison reviewed recent expenses. Operating income remains ahead of expenses (just!). Cost of electronic checkouts on a par with cost for new books, at \$2,164.88 vs. \$2,024.08 for the year 9/1/24-8/31/25. Chris explained her experience with e-books, and discussion centered around how to communicate to patrons awareness of electronic checkouts, and how to try to control these costs eg. Requiring annual sign up for electronic checkouts. Put on next agenda when Alissa is back.

Motion to approve Treasurers report by Janet, seconded by Kathy, approved unanimously.

Alison shared her letter to the SB justifying library request for an increased apportionment from the Town, and the accompanying budget for FY 2025-26.

Janet moved to approve the budget request, Chris seconded, approved unanimously.

Librarians Report: Kate reviewed Alissa's report. Need to check in with Alissa re: assignment of her time on programming vs. other projects (at next meeting?)

Motion to approve Librarians report by Janet, seconded by Chris, approved unanimously.

OLD BUSINESS

Trunk or Treat report: Janet had a blast, well attended, 100 kids, enjoyed the event. Call for any unused decorations for future events. Would like to add music/sound next year. Handouts included bookmarks, jelly eyeballs & gummies. Attended by Janet, Alissa & Gay.

Beasley bequest: Alison follow-up report. An antique clock bequeathed to library. Estate needs an administrator.

Job descriptions for Board officers: for president and secretary, should be prepared for February meeting.

Nov. 8 celebration feedback: well attended— est. 30-35 attendees, including 3 patrons with walkers who had an easier time accessing this location.

Follow up on clearing Town Hall building: Travis will remove the last 2 window blinds. Chris has found helpers to remove the file cabinet.

Report on Select Board meeting of 10/28: Alison, the SB will not be redirecting any funds towards library rent at church

NEW BUSINESS

Gratitude: Janet voiced what we all felt, that everyone did great work to get us moved. Thanks to those who sponsor and support our programs, wrote thank you cards.

Kathy volunteered to write a thank you to the College Bookstore for box donations.

Sam will maintain the move photos, & send select images to Kathy Dick for inclusion in the book. Photos taken by board members should be sent to Alissa as well as Sam.

Renovation plan update: Deb reported a successful bid for the septic and well by Matt DeBischopp who can do the work in spring. Bids for the other construction packages go out tomorrow & contractor visits will be on Dec 3.

Kathy volunteered to check on status of bulbs along fence outside Town Hall.

Christmas Party: Date Dec 6, time 5pm. Ben Fuller will be Santa & said FD will do a bonfire and haywagon ride, Kate will bring her artificial tree for kids to decorate. A live tree doorprize will be offered, Chris knows someone who will donate a tree. Willie will pick it up. Refreshments this year will be simpler— cookies from Gay, Kate, Deb, Janet, Kathy. Chris and Gay will get hot chocolate.

Nominations for officers and 2 new Board members: Gay and Kate volunteered to be the nominating committee. Nominations needed by end of year.

Dennis Newton visit 11/25: Dennis will be here at 9:30am to assess the job of connecting electric to the Pods. We need someone to meet with him. If Alissa cannot do this, Willie may be able to help out. Kate will arrange. Gay mentioned need to include a motion sensor light for the back driveway.

Next meeting Monday Dec 15, 5pm Church basement.

Motion to adjourn at 6:40 pm by Kate, seconded by Kathy. Approved unanimously

Respectfully submitted, Sam Smith/Kate Williams