

Salisbury Library Board Meeting December 12,2023

Board members present: Kate Williams, Samantha Smith, Janet Mosurick, Marcy Birmingham

Board members absent: Alison Metcalfe, Barbara Andres, Peggy Cox, Gay Truax, and Ruth Bernstein, Director.

The meeting convened at 3:40 at the library.

Secretary's report: Motion to approve minutes for 11/14/23 made by Kate, seconded by Marcy, approved unanimously.

Treasurer's report: Kate read key points of the report.

Motion to approve Treasurer's report made by Janet seconded by Marcy. Unanimously approved.

Library Director's report:

Two new volunteers will be joining the library. One is a neighbor of Kate. Marcy will confirm her December volunteer time.

Sam motioned to approve the Library Director's report, Kate seconded. Unanimously approved.

Marcy motioned to approve purchasing a clock, Sam seconded. Unanimously approved.

An amendment to rename the "Complaint form" to "Public Input form" with a motion to approve from Kate, and seconded by Marcy.

Old Business:

Janet gave a report for the holiday party. Ben (Santa) spent quality time with children and made a special experience for all. Three tractor runs, good weather, approximately 65 guests. Kathy Dick, Kathy Clark, and John Metcalf were additional volunteers.

Sam gave an update for Addy Independent submissions: 200 word minimum requirement for the "By the way" event submissions. Art & Leisure have independent criteria for publishing events, must be art and leisure.

New Business:

Reviewed the 2024-2025 Town Budget Request letter.

Macy motioned to approve the Town Budget Request letter, seconded by Kate. Unanimously approved.

Reviewed the Volunteer information form. Group discussion around defining age range, think 18+ is the minimum age to volunteer due to possible legal issues.

Discussion about adjusting winter month open hours due to early darkness, not a demand

to be open until 6pm, and possibly add another afternoon to be covered by volunteers. Propose to continue this point of discussion at the next board meeting and will be added to the old business agenda. Sam to create questions and comments for Volunteer Information form in a shared Google doc.

Discussed a need for additional board members and recruiting and retention of volunteer programs. A discussion to be continued at January's meeting with more board members and the Library Director.

The Board will request Ruth present her additional staff proposal in January or February.

Motion to adjourn made by Marcy seconded by Kate. Approved unanimously.

Next Meeting: Tuesday, January 16 at 3:30 at the library.

Respectfully submitted,

Samantha Smith, Secretary