

September 21, 2026 Library Director Report

Library goings on— Things continue to be busy, though as you all know, the library has been closed for special events at the church and I was away in Maine for a week. I will also be out next Tuesday. We are finally all caught up on cataloging of all the new books. Travis and I have been working out in the pods, but we are running out of space for the picture books. Since we hopefully will be packing everything up again this fall, at least they will be in the same degree of order as they were before.

Grants and Reporting—

- **Summer programming report** has been submitted.
- I could not apply for VT Humanities Grant for this fall- I couldn't get all the information together in time. Hope for winter.
- The VT Department of Library resources that we have had on loan for the summer will be leaving soon. Those are all of those beautiful children's books in the window wells.

Swag/Merch- is selling well! I love the idea that Silver Maple guys are drinking their morning coffee out of a SFPL mug.

Upcoming events—

- 9/20 New Craft Circle with Aubrey Benner
- 9/23 Community Cooking Club
- 9/24 Book club
- 9/26 Branbury Park Mushroom Walk
- 9/27 Craft Circle
- 10/1 Crochet class
- 10/1 Tech night
- 10/3 Library Birthday Bash

Newsletter—

Beehiiv seems to work as well if not better than mailchimp- and its free!

Sustainable Library Certification Update—

We are moving in to the section of our certification that requires group work and more input from YOU. Our first task is the Sustainable Mission Statement. We have some 'models' to look at, but the goal is to craft something that WE stand

behind, and that represents OUR library and goals. We should address the 'three pillars of sustainability': environmental, social/community building, and economic sustainability, but we can and should craft something that we really love. If we agree on the words, I can make it look pretty and colorful!

Finally: I visited libraries in Maine and New Hampshire while I was away, but nothing compares to Salisbury!dd

Salisbury Library Board Meeting
September 21, 2026

Board Members present: Alison Metcalfe, Deb Brighton, Gay Truax, Kate Williams, Lisa Durst, Janet Mosurick,

Staff present: Alissa Shethar

Board Members Absent: Kathy Clarke, Sam Smith, Chris Naylor

Call to Order 5:04pm

Secretary's Report: No corrections or changes. Motion to approve minutes for 8/17/26 made by Gay, approved unanimously. Minutes to be recorded and posted.

Treasurer's Report: Annual Appeal has raised over \$7,000.00 so far, and contributions still coming in. Logo merchandise has raised \$180.00 towards covering their cost. Mugs have been given to Silver Maple workers. Alissa was tasked with ordering another 50 mugs. Motion to approve Treasurer's report by Gay, approved unanimously.

Library Director's Report:

The first craft group met on Sunday—needs help getting the word out. The group will meet once a month on Saturdays starting in October. The VT Humanities grant could cover a new stage curtain, Alissa will apply this winter. The mushroom walk is on Saturday, Kathy is library rep. Some confusion about meeting place, Branbury Park gate vs. Llana falls trailhead. This can be sorted on the day of. Janet reminded us that Neat Repeats has money to give out so we should be thinking what to ask for. Motion to approve Library Director's report by Alison, approved unanimously.

Old Business:

Communications report and newsletter: 125th event has been advertised with Save the Date, but need to update posts with some more details. (see under 125th anniversary agenda item). A box of old photos is being circulated around the village to see if the people in them can be identified. It was suggested that Marian Sullivan, Nancy Galvin, Sue Scott and Kathy Dick be included, and also an item placed in newsletter about this process. Gay shared her idea for a "Word of the Month" in the newsletter, to be submitted by any of our readers.

Report on 9/17 Library Commissioner visit: Contradictory emails from the VLA led to much confusion and finally library attempt to cancel plans to involve board and public. Several people showed up anyway and got a tour of the renovation. The state visitors not connected to library appeared unaware of the confusion. Good outcome was that \$282K was deposited in Salisbury account for payments.

125th anniversary planning: Start time of 11 am confirmed. Ruth Hardy and Glenn are confirmed as speakers. Board discussed backup for Glenn just in case of illness preventing him. Kate will check with him whether Kip could back him up.

Alissa reported that canopies are available, but after much discussion it was decided to plan for everything to be indoors.

Tables to be arranged in a U shape, with open end facing entry. Table for food in Kids area. Photos to be identified on one arm of the U, which Janet will supervise. Merch on the other arm of U, also list for volunteers to sign up on (Kate). Speakers will be situated at back table. A clothesline to be strung in front of desk to hang our merch bags. Tables will be set up on Friday evening at 5:30 by Alissa, Gay, Deb and Lisa.

Janet will ensure we have cups & napkins. Alissa will bring crackers, cheese, and apples. Gay will bring cake & possibly fritters and Chris will bring apple cider. Janet will arrange for photographs.

Fall/winter garbage removal: Alison will take care of October, & Kate of November. Every 2 weeks.

Fundraiser Subcommittee: Shelved for next month

New Business:

Gratitude: Alison to Alissa for her attention to the 9/17 visit problem while on vacation in ME. Alissa to Deb & Alison for their thoughts. Deb to Silver Maple for managing the visit to Town Hall gracefully.

Budget for programs: Alison reported we have already spent ½ our budget in the first quarter of the year. \$200 remain. Estimated \$460 cost to cover programs for rest of year (Tech nights, Branbury Pavilion for next August, and other programs). A motion made by Gay to budget an additional \$400 for programs, unanimously approved. Alison recommended Modern Times Theatre puppet show as a possibility for our grand opening in December.

Hallowe'en Preparations: Janet Gay and Alissa will do Trunk and Treat again, and welcome other witches who would like to join them. We will not be doing chili etc. this year.

Sustainable Libraries mission statement: It was agreed to set aside 30 minutes at next meeting to brainstorm ideas for this mission statement. It should cover 3 areas, environmental, social/community building and economic sustainability. A mission statement is most likely to have buy in when it is developed from the grass roots with input from all. We ultimately need to agree on the wording. Alison has provided a starting point for us, which was shared. Alissa will provide graphics once we are done.

Renovation update: Deb reported that the plumbing is not yet in, upstairs new floor to go in in October. The elevator is in, awaits inspection before use. Painting completed for new walls and ceiling, but stairwell not done yet. The Cornwall grant for \$10,000.00 will cover shelves/window seats upstairs. Kitchenette is in, with counter & sink, just awaiting plumbing. Lights to be done next week. The goal is to be finished with renovation by the end of October.

Preliminary consideration of move back to Town Hall: Janet, Alissa, Alison, Deb and Kate will work on this. The move will be in November. A standing meeting at 2pm on Thursdays at the library was agreed upon, starting October 8.

Next meeting Monday October 19 from 5-7pm at the library.

Motion to adjourn made by Kate at 6:35pm, approved unanimously.

Respectfully submitted,

Lisa Durst & Kate Williams